Clean Up Checklist

(Last Revision 12/13/11)

* Floor is clean
* Chairs in the right positions
* Whiteboards clean
* Computers and laptops shut down
* Laptops and chargers in the cabinet
  + 6 Lenovo Laptops, 5 THICK Chargers
  + 3 Dell Laptops
  + 2 Dell Netbooks
* Safety glasses in the bin
* Machines in safe positions
* Machines and work benches clean
* Tools in the right place
* Tool chests in the right place